

Planning tool for funerals, memorials and celebrations of life.

Date _____

Are you a current or past parishioner at St. Michael and All Angels? Yes or No – *(please circle one)*

The very love we have for each other in Christ brings deep sorrow when we are parted by death. Jesus himself wept at the grave of his friend. So, while we rejoice that ones we love have entered in the nearer presence of our Lord, we grieve in sympathy with those who mourn. (Book of Common Prayer)

Please contact the Rector if you have any questions while completing this tool.

Name of designated person in charge of arrangements: _____

Phone: _____

Email: _____

My preferences:

1. Final Rites are to be conducted at Saint Michael and All Angels Episcopal Church, Corona del Mar unless specified as follows:

Name of other location _____

2. The Rector of Saint Michael and All Angels Episcopal Church will be the officiant, but visiting clergy are welcome to assist.

Name of assisting officiant (if applicable) _____

3. Preferred service: Please circle which one you would prefer.

NOTE: For theological and pastoral reasons, it is preferable for the body or ashes to be present in the church for the Final Rites.

We are concerned about non-Episcopal congregants attending who might feel excluded by unfamiliarity with our liturgical rituals and formality especially of the Eucharist. Please discuss these concerns with the Rector.

- a. Visitation and “in state” in the church (body or ashes)
 - i. Casket in Church the evening before the service to lie in state overnight with a vigil and Evening Prayer. Visitation by family and friends may occur during this time.

- ii. Body is then buried or sent to the crematorium the following morning after a service or Mass. Ashes may be interred in The Memorial Garden or another location at a later date.
 - b. Simple funeral Rite without celebration of the Eucharist
 - i. Ashes or the body may be present the morning of the service.
 - ii. Ashes may be interred in the garden the day of the service or another location at a later date.
 - c. Memorial
 - i. A service with no remains present.
 - ii. Eucharist may or may not be celebrated.
4. Will there be military honors? Yes or No (*please circle one*)
5. Arrangements for cremation have been made at:
 _____ phone: _____
6. Arrangements for interment have been made at:
 _____ phone: _____
7. Funeral Director information will be provided by my designated person in charge as noted above.
8. Note on eulogies: It is required that the clergy will preach and St. Michael's allows for one eulogy under 5 minutes. Alternatively, other written eulogies can be printed in the bulletins. By and large, such personal remembrances are best suited at the reception after the liturgy.
9. The Book of Common Prayer provides two rites for "The Burial of the Dead". Suggested readings may be found on pages 494-495 of the Book of Common Prayer.
- a. If a simple Funeral/Memorial Rite (no Eucharist) has been selected, then choose 1 or 2 readings
 - i. _____
 - ii. _____
 - b. If Eucharist is celebrated, then choose 1 Old Testament, 1 New Testament, and a Gospel reading (total of 3 readings).
 - i. _____
 - ii. _____
 - iii. _____
10. Music is a beautiful and healing component of the service. The Rector will help you with your music selections. Our organist and choir section leaders are available for your service.

1982 Hymnal preferences (please pick three-hymns 637 -709 are a good place to start).

- i. _____
- ii. _____
- iii. _____

If you have no particular preferences, St. Michael's will use the following hymns:

Hymn 662 – Abide with Me or Hymn 24 The Day Thou Gavest

Hymn 663 or 645 – 23rd Psalm

Hymn 671 Sing with All Saints in Glory (Ode to Joy)

- 11. A short list of local florists and caterers can be found on our website stmikescdm.org
- 12. St. Michael's Room (reception hall) and patio are available for your use. Do you plan on using this facility? Yes or No (*please circle one*)
- 13. Our current fee schedule can be found on our websites: stmikescdm.org. These rates are subject to change.
- 14. St. Michael's staff will print your programs, once you have created the document. Please include photos for use in the program.
- 15. This document shall remain in effect until my death or until rescinded by my executor.
- 16. I have attached a statement of my intent to name Saint Michael and All Angels Episcopal Church as a beneficiary of my estate.

A copy of my will is attached (if applicable and available).
- 17. Any other special requests? _____

Name: _____ Date: _____

Rector: _____ Date: _____

Original to SMAA

One copy to the person completing the form

One copy to executor