

**The Episcopal Parish Church of Saint Michael and All Angels**  
3233 Pacific View Drive Corona del Mar, CA, 92625

*The Rev'd Shane Scott-Hamblen, Presiding Officer*

**Minutes of the Vestry Meeting**  
**November 8, 2023**

**Present**

The Rev. Shane Scott-Hamblen  
Ombudsperson – Steve Morris  
Junior Warden – Julie Sheffield  
Fellowship – Gail Haghjoo  
Communications – Brooke Pauley  
Treasurer – Stacie Tibbetts

Mission – Beth Bianchi  
Clerk – Colette Spence  
Evangelism – Clyde Dodge  
Buildings & Grounds – open  
Stewardship – Keith Lumpkin

**Absent**

Senior Warden – Louise Stover

Christian Education – Kim Montgomery

1. Opening

1.1 Prayer read by Colette, opening the meeting at 5:32pm

2. Matters of General Consent

2.1 Brooke moves to accept the minutes from October's Vestry Meeting. Beth seconds the motion. The motion is passed and October 2023 Vestry Minutes are accepted.

3. Reports:

3.1 Rector's Report - Rev. Shane Scott-Hamblen

3.1.1 Shane+ spoke about the installation and how it went. He said there were many people to thank.

- There were over 100 in attendance for All Saints Day and the Installation.
- Clyde liked the order of "Praying Our Goodbyes" before talking with the children.
- There was talk of not replacing the evening +praying Our Goodbyes".
- Veterans Memorial will be the upcoming Sunday. There will be no candles during the Necrology.

Search for organist/choirmaster continues.

- Last Sunday's organist was a candidate.
- The next two Sunday's organists are both candidates. We are paying them to audition. \$300 each. Pat Albers, Shane+, Louise, Mary Bailey, and Scott Zieman are reviewing the candidates.
- Scott has done a wonderful job of filling in as choir director.

### 3.2 Treasurer's Report- Stacie Tibbetts

October Financials were sent out.

- Louise working hard at getting expenses put in the correct category. The defibrillator put as safety enhancement rather than office.
- Separate Flower Guild from Altar Guild expenses.
- Harbor Day School lease ending but paying through the end of next week.
- Louise talked to the Finance Commission about a new user for the space, a preschool for \$30,000 per year (\$2,500/mo.) until 2026. This would include the nursery, patio, and play area.
- Discussion followed around how this would affect the building project and committing to a contract to 2026. Some felt there needed to be a clause about fees. Suggested that there be a contract thru 2024 then month to month thereafter or a clause about moving them to another room if needed due to building project status.
- We want to approve the idea but want to share our concerns before we sign a contract.

\*Julie moved that we approve through June 2024 and then month to month. Brooke seconded the motion. Motion was passed with one abstaining (in theory).

\*Colette moves to pass the October Treasurer's Report. Keith seconded. Report is passed.

## 4. Other Business

### 4.1 November 12, 2023- Town Hall Meeting

- Stacie asked if there will be a draft of the budget for the meeting.
- Stacie said that she thinks Louise is hoping we will have something visual to show pledges,
- There was discussion about Stewardship, Building, etc.
- Suggested to put the coffee cart in the back of the church to encourage parishioners to stay for the meeting.

### 4.2 2023 Budget Deficit

- Currently, the deficit is about \$48,000. This is \$70,000 better than projected. Pledges are ahead and we have been careful with our spending. Not paying for an organist has also helped.
- It is our goal to use as little of the reserves as possible.
- Suggested we put a QR code in the bulletin for people to be able to give money to the church.

#### 4.3 2024 Zero-Based Budget

- Committees were asked if their budgets had been sent to Maile

#### 4.4 Sharing Spaces/Building Initiative

- Stacie commented that we have learned a lot by going through the sessions with LA Voice. It has cost us little to nothing doing so.

\*Gail moves that we file the application to continue with LA Voice. Stacie seconded the motion. Colette thirds the motion. Some discussion followed. Shane+ felt it was something we were required to do (Michael Bell+). The motion was passed unanimously.

#### 4.5 Organ Refurbishment

- We are at \$90,000 of the \$120,000 goal we set. There is no start date yet.
- There is some additional work that will increase the budget to \$130,000.
- Shane+ has asked Wayne to have a stand up banner made with an organ pipe on it that shows how close we are to the goal and with the names of donors to the Organ Refurbishment fund.
- There will be a digital organ on loan while ours is being fixed.
- Steve asked about funds from Preschool Funding/Blessings Fund as possible funds to be allocated to the refurbishment if we don't come up with the rest of the money for the organ (safety net).
- Consensus discussion regarding budget.

### 5. Other Reports

#### 5.1 Stewardship Report- Keith Lumpkin

- October 2023, pledge income came in over budget by \$4,581.16. We are still ahead of budget at this time. See Keith's report for more info.
- We are on schedule to hit the budget by the end of the year.
- There are some holes in next year's budget, people moving away.

#### 5.2 Education Report- Kim Montgomery (not in attendance)

- Report sent via email.

#### 5.3 Ombudsman Report- Steve Morris

- Steve has nothing to report

#### 5.4 Communications Report- Brooke Pauley

- Brooke said she has submitted her budget
- Brooke was invited to the Finance Committee's meeting where they talked about the budget and how to present it to the congregation.
- We need to use "not sinking but swimming hard" when asked by parishioners about the budget.

- 5.5 Mission Report- Beth Bianchi
- The Alternative Gift Fair will be on November 19th and will be combined with the Gingerbread Event
  - We have chosen a family to adopt for Christmas
- 5.6 Junior Warden Report- Julie Sheffield
- Julie sent out an email. It was mostly about Anne Conover and her family.
  - The service for Anne is on November 18th. There will be a small reception here at the church.
  - They will put Anne's ashes in the garden on this day. Ray Urwin will play for the service.
- 5.7 Fellowship Report- Gail Haghjoo
- Thanked everyone for their support.
  - Gail felt the Installation went well.
  - There will be no cookie sale at the Alternative Gift Fair this year/
- 5.8 Senior Warden Report- Louise Stover (not in attendance)
- Stacie shared for Louise earlier in meeting
- 5.9 Evangelism Report- Clyde Dodge
- Clyde had nothing to report.
  - He asked about participation in the Christmas Walk on 12/3. Consensus was that we should attend if possible.

## 6. Upcoming Events

- November 12- Town Hall Meeting and Stewardship Campaign Launch
- November 19- Alternative Gift Fair
- November 23- Thanksgiving
- December- Vestry nominations
- December 3- First Sunday of Advent and Stewardship Campaign wrap up.

## 7. Other

- Convention is the upcoming Friday and Saturday in Riverside. Shane+, Brooke, Beth, and Sue Aherns to attend.
- Junior Warden brought up that we spend \$600/mo on trash. Is that too much? consult with Susan Westrom
- Cost of landscaping came up. Perry may know someone more affordable (3 people at 6 hours a week).
- Discussion of Vestry structure for the coming year.

## 8. Adjournment & The Closing Prayer (said by all)

Next meeting is on December 13, 2023

Meeting ended at 7:17 PM