

The Episcopal Parish Church of Saint Michael and All Angels
3233 Pacific View Drive Corona del Mar, CA, 92625

The Rev. Shane Scott-Hamblen, in Charge

Minutes of the Vestry Meeting
February 8, 2023

Present

The Rev. Shane Scott-Hamblen
Senior Warden – Louise Stover
Ombudsperson – Steve Morris
Stewardship – Keith Lumpkin
Clerk – Colette Spence
The Rev. Barbara Stewart

Junior Warden – Julie Sheffield
Evangelism – Clyde Dodge
Finance – Stacie Tibbetts
Fellowship – Gail Haghjoo
Mission – Beth Bianchi
Communications – Brooke Pauley

Absent: Buildings and Grounds – Don Sheetz, Education – Kim Montgomery

1. Opening

1.1 Prayer by Rev. Shane Scott-Hamblen opened meeting at 5:34pm

2. Reports

2.1 Rector's Report- Rve. Shane Scott-Hamblen

2.1.1 Father Shane welcomed the new members to the Vestry

2.1.2 The new format for the Vestry was laid out (see agenda handout)

2.1.3 A discussion was held on when to change the 9:00 am worship to 9:30 am. After much discussion, it was decided that we would make the change on Pentecost Sunday, May 28th. We will make constant comments to give parishioners time to plan for the change.

2.1.4 The Vestry installation will be held the upcoming Sunday, February 12th at 9:00am . We are all strongly urged to be there.

2.1.5 Appendix to rector's report: There are Parochial papers that need to be filled out and signed. Shane+ asked for someone to fill out the questions since he was not here for the time that the questions are related to.

2.2 Treasurer's Report- Stacie Tibbetts

2.2.1 The Profit & Loss report shows us ahead on income. There were less expenses. Need to be aware that our net income will always be in the negative so we need to watch spendable cash.

2.2.2 The signatures for the accounts are being updated and accounts are being combined. The Senior Warden, Rector need to go to the bank to look in the safe deposit box to determine if we still need it. It was suggested a 3rd person goes as well for transparency.

- 2.2.3 Brooke proposed that we pass the financial report
Keith second the motion. Motion was passed.
- 2.2.4 Shane+ informed the Vestry that the position for Nursery Care Attendant has been posted to Indeed. There is a daughter of a Sunday school teacher who wants to apply. It was discussed whether we feel this would be a conflict. As long as the relative does not oversee the relative. Why not?
- 2.2.5 Gail brought up that a time when she was doing flowers for the parish center donations and that there was a painting class going on in the south wing. It made it hard for her to do the flowers. Is the class paying for the space?(Fridays and Saturdays once a month)

2.3 Senior Warden's Report- Louise Stover

- 2.3.1 Louise hopes that we can pick dates for the Vestry retreat and a spring cleaning. Dates were discussed and it was decided that the Vestry retreat will be on Monday, February 20th and Spring cleaning on March 25th.
- 2.3.2 There is a volunteer willing to help with fundraising- Caitlin Gribben. Shane+ suggests we have a fundraising committee. Louise thought maybe reconfiguring the committees (task forces) that she, Steve, and Mary are on. Fundraising falls under Stewardship.
- 2.3.4 Louise is researching a timecard app.
- 2.3.5 Discussed doing a cost analysis of the bulletins and Maile creating a list of other cost cutting ideas.

2.4 Junior Warden's Report- Julie Sheffield

- 2.4.1 Julie is working with a client who is a publisher of magazines that focus on local neighborhoods. Julie suggested putting St. Michaels in the magazines. The publisher will start running St. Michael ads in March for 6/mos. We got a good deal on the cost. Clyde asked which budget it will come from.

2.5 Building & Grounds Report- Don Sheetz (not here to report)

2.6 Communication Report- Brooke Pauley

- 2.6.1 Brooke expressed her gratitude to all who kept her informed about the decision to advertise in the magazines.
- 2.6.2 The banners for Holy Week have been ordered with the 9:00 am worship time.

2.7 Education Report- Kim Montgomery (not here to report)

2.8 Evangelism Report- Clyde Dodge

- 2.8.1 They are moving ahead with Embracing Evangelism on Mondays at 5pm Starts February 20th thru March 27th (6 Mondays)
- 2.8.2 Brought up the Welcome cards and what we are doing with them after they are uploaded to the Breeze. Letter out to newcomers as soon as they attend.

2.9 Fellowship Report- Gail Haghjoo

- 2.9.1 ShroveTide Breakfast- February 19th after the worship service

2.10 Ombudsman Report- Steve Morris nothing to report

2.11 Stewardship Report- Keith Lumpkin

- 2.11.1 Keith reports that we are close to meeting our budget goal. We are down 10 pledge units from last year (68 to 58). Our pledges grew by \$10,000 after reporting at the Annual meeting.

- Clyde commented to Vestry regarding Building & Grounds that Don can't do it alone
- Shane+ mentioned again about creating a fundraising committee

3. Any Other Business

- 3.1 Grants: Parish needs to decide to think about what we want to do or ask for in the grants. Are they due in April?
- 3.2 Shane+ brought up the possibility of solar panels. Brooke said she will see if there is some kind of aid from the diocese in regards to solar panels.
- 3.3 Next Vestry will be on Tuesday, March 7th at 5pm.

4. Adjournment & The Grace

Meeting ended at 7:03pm