

The Episcopal Parish Church of Saint Michael and All Angels
3233 Pacific View Drive Corona del Mar, CA, 92625

The Rev. Shane Scott-Hamblen, in Charge

Minutes of the Vestry Meeting
January 17, 202

Present

The Rev. Shane Scott-Hamblen
Senior Warden – Louise Stover
Buildings and Grounds – Don Sheetz
Ombudsperson – Steve Morris
Stewardship – Keith Lumpkin
Christian Education – Kim Montgomery
Clerk- Colette Spence

The Rev. Barbara Stewart
Junior Warden - Jim Palda
Evangelism – Clyde Dodge
Finance- Stacie Tibbetts
Fellowship – Gail Hahjoo
Mission – Mary Bailey
Communications – Brooke Pauley

1. Opening

1.1 Prayer by Rev. Shane Scott-Hamblen opened meeting at 5:37pm

2. Matters of General Consent- Louise Stover

2.1 Minutes from the last meeting on December 17, 202 will be sent out for review. The minutes for November were not approved because Colette was not at the December meeting. They will be sent out as well.

2.2 Reports on Commission-

- We had a large turn out on Sunday, January 15, 2023.

2.3 Father Shane Housing

2.3.1 There was a discussion regarding the housing costs for Father Shane.

-Stacie made the following motion, Whereas the Rev'd Shane Scott-Hamblen is employed as a minister of the Gospel by St. Michael and All Angels Episcopal Church, Corona del Mar, CA, which does not provide a residence for him, the Vestry resolves that of the total compensation of \$133,000 (salary, housing allowance and Social Security allowance) to be paid the Rev'd Shane Scott-Hamblen during 2023, that \$46,400 be designated a parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986; but, in any event, until further notice the parsonage allowance shall be \$3,900 per month.

-Louise Second the motion.

-Motion was passed.

2.3.2 A promissory note for Father Shane for deposit on rental.

3. Upcoming Parish Events

- 3.1 January 23, 2023- Memorial for Bob Wolfe at 1pm. Rev. Barbara Stewart will officiate.
February 5, - Annual Parish Meeting to be held after the 9:00 am worship service.

4. Reports of Officers- nothing to report

5. 2023 Budget Review

- 5.1 Stacie told of the budget changes from 2022
- 5.2 Motion from December: Barbara+ sent out a job description of Christian Education. Susan will need to change to hourly. Questions about will pension & benefits change? Discussed a plan for Susan to retain her position (30 hrs/wk).
 - 5.2.1- Louise would like to automate timecards. Overtime should be approved ahead of time.
 - 5.2.2- There was a discussion regarding hours, 8/day with req'd breaks- Christian Ed- Susan Caldwell, Wayne, Sexton is contracted.
- 5.3 Motion from December: Discuss Nursery Attendant hours and participation with VBS and Christmas Pageant The current attendant has left. The position is \$20/hr for 2 hours every Sunday. We need two attendants for Safe Church. It was suggested that we possibly change the nursery to a different room. Suggested one paid person and one volunteer.
- 5.4 Budget Messaging Points
We should be open and transparent about the parish's financial situation. Present the message in a positive light... "change brings opportunity". We have known that this time was coming (the loss of the Coptics and Harbor Day School). Look at 2023 as a Year of Transition.
 - 5.4.1 Jim Palda moves that we put the budget as it is in front of the congregation at the Annual Meeting.
Steve and Keith both second the motion. Louise abstains from the vote.

6. Old Business

- 6.1 2023 Vestry Slate Keith will stay on as Stewardship for one more year. Don will stay
on only until we find someone new to take on Buildings & Grounds (no longer than April).
 - Junior Warden will change from Jim Palda to Julie Sheffield
 - Mission will change from Mary Bailey to Beth Bianchi
 - Buildings & Grounds from Don Sheetz to TBD
 - Delegates to Convention: Beth Bianchi, Brooke Pauley, Don Sheetz, Sue Ahearn (alternate)

6.2 2023 Annual Reports and 2023 Annual Meeting

6.3 Task Force- Put off to a later time

7. New Business

7.1 Clyde said that the Vestry will be doing a dinner during Lent

7.2 Louise said that Jim took a call from someone who needs space for a pre-school. It is a 40K annual opportunity. We discussed moving some of the rooms around to accommodate a pre-school. Louise will reach back out and offer our nursery room.

- also suggested we could rent space for choir practice

Meeting ended at 7:33pm