

The Episcopal Parish Church of Saint Michael and All Angels
3233 Pacific View Drive Corona del Mar, CA, 92625

The Rev. Barbara Stewart, in Charge

Minutes of the Vestry Meeting
November 8, 2022

Present

The Rev. Barbara Stewart	Evangelism – Clyde Dodge
Junior Warden – Jim Palda	Finance- Stacie Tibbetts
Buildings and Grounds – Don Sheetz	Fellowship – Gail Hahjoo
Ombudsperson – Steve Morris	Mission – Mary Bailey
Stewardship – Keith Lumpkin	Communications – Brooke Pauley
Christian Education – Kim Montgomery	
Clerk- Colette Spence	

Absent:

Senior Warden- Louise Stover

1. Opening

- 1.1 Prayer by Barbara Stewart+ opened meeting at 5:30pm
- 1.2 Dwelling in the Word: Matthew 7:7-14 Read by both Brooke and then Kim, discussion followed

2. Matters of General Consent- Jim Palda

- 2.1 Minutes from the last meeting on October 11, 2022 were accepted..
- 2.2 Reports on Commission- Barbara Stewart+
 - made a point that we need to listen and hear each other in the spirit of cooperation. We are not always going to agree but we should be able to discuss and come together to an understanding.
 - 2.2.1 Mission Commission- Mary
 - Wayne has done a wonderful job on all the programs (children's choir, alternative gift fair, and the family of 10 we adopted this Christmas).
 - 2.2.2 Communications- Brooke
 - Brooke talked about when we contracted for Zoom in March of 2020 we didn't know how it worked. We signed up for 10 users at \$2000 /year. We recently switched to a Pro Plan for 3 users at \$422.70/year. It does not impact our abilities. Wayne says things should pick up with advent and Christmas coming.
 - 2.2.4 Evangelism- Clyde

3. Report of Officers

- 3.1 Senior Warden- Louise nothing to report
- 3.2 Junior Warden- Jim Palda nothing to report
- 3.3 Ombudsman- Steve healing from back surgery

- 3.4 Treasurer/Finance- Stacie Tibbetts
- Finance committee met on 11/7/22, we are pretty much on track with the budget and slightly ahead in stewardship. We will get a rebate on benefits for Susan+. More money in non-pledge donations. Keith and Maile did drafts and it looks like a deficit for 2023. Mission & Outreach Fund is 363-000, money given by a former parishioner ~\$2800, It can be made available to the new rector. It is suggested thatt we put it in a donor restricted/unnamed fund (general donor fund). Other donations without a specified purpose could also be put in this fund.
 - Louise proposed renaming the Mission Fundraisers fund (364-500) to the Icon Wall Fund, which reflects the actual purpose of the fund
 - Barbara mentioned that over time the Friday night vigil has gathered \$1100 and suggests giving it to the Episcopal Relief Committee for the people of the Ukraine.
 - Stacie made a motion – to update the signers on the Union Bank general checking account for the Rector, Wardens & Vestrymen of St. Michael and All Angels Parish (located at 3233 Pacific View Drive, Corona del Mar, CA 92625,) to the following: **KEEP**: Louise Stover, Senior Warden and James Palda, Junior Warden, **REMOVE**: Susan Pinkerton, Former Interim Priest -in-Charge and Jan Faller, former Treasurer, and **ADD**: Stacie Tibbetts, Current Treasurer. Steve seconded the motion. Motion was passed.

4. Old Business

- 4.1 2022 Stewardship Campaign will start on 11/13/2022
- 4.1.1 We will have a guest speaker on Sunday 11/13/2022.
 - 4.1.2 We need to come up with \$280-\$300,000. Materials from The Episcopal Network for Stewardship will be used for the campaign.
 - 4.1.3 Louise wrote a letter to go out with pledge cards. Someone suggested that maybe a letter from Barbara+ and/or Keith should be added. It was then discussed that maybe all three sign one letter.
- 4.2 2023 Budget
- There are changes from 2022. We are hopeful that we will have a new rector, which will increase our costs. We are losing two income streams (the Coptics and Harbor Day). We have groups looking at other income streams. We are projecting a deficit of \$100,00. We need to increase our income and pledges. Mission Share Fund goes up, ask Maile to update the budget with 10/30 Financials and a Variance column of 2022-23 budget.
 - 4.2.1 Mary brought up employee cuts. She thinks that once we get a full-time rector, we can't keep a full-time director of Christian Education (not eliminate position but cut back. Steve said this is something to be discussed with the rector candidate...what we are willing to do, what his vision looks like (ideas), have a frank conversation with candidate, be transparent. Mary is concerned if we have to cut hours, that we not wait for budget to be decided but give the director a couple months notice.
 - 4.2.2 The change in hours and feedback from the rector candidate should be a

topic for December vestry meeting. All current staff are in the budget, the reserve fund of \$80,000 is a stop gap not a solution.

- 4.3 2023 Vestry Slate- no information. 4 positions are opening. Need to think of possible individuals to add to the vestry.
- 4.4 Rector Candidate Interview Questions- lots of discussion around this subject
Jim proposes that Steve and Kim come up with what questions could and should be asked. **Stacie pointed out that Gail had already done some work on this.**
Members felt that Barbara's+ questions were more conversational. Jim felt that each of us has a particular question that we will want to ask the candidate. This could give us a starting point. It was decided that each of us will send our question to Gail by next Monday, 11/14/22. We should take a look at Barbara's+ list and if we want to add anything, send it to Gail and those will be the questions we ask. Louise and Jim will come up with a plan.
- 4.5 Task Force Reports
 - 4.5.1 Safety and Security- **Barbara indicated they** have met and started doing some of the suggested changes. They are analyzing where we are on the list.
 - 4.5.2 Capital Campaigns- gathering information, Don reached out to the firm he suggested 3 years ago. so far they are unresponsive.
 - 4.5.3 Entrepreneurial Opportunities- Steve nothing new to report. Don suggested Life Line Screening as a possible income stream. Need to see how it would work around the current use of the gym. It could be 2-3 times a year at \$400/use.

5. New Business

- 5.1 Steve had a question regarding finance. There is a designated fund with a considerable amount of money in it, What do these funds constitute? We have needs within the parish now i.e. the organ. Can any of this money be repurposed for those needs? Jim says it is the vestry who decides how these funds are used.
- 5.2 Jim closes the meeting with a prayer at 6:53 pm.