

The Episcopal Parish Church of Saint Michael and All Angels
3233 Pacific View Drive Corona del Mar, CA, 92625

The Rev. Barbara Stewart, in Charge

Minutes of the Vestry Meeting
October 11, 2022

Present

The Rev. Barbara Stewart	Junior Warden – Jim Palda
Senior Warden – Louise Stover	Finance Stacie Tibbetts
Buildings and Grounds – Don Sheetz	Fellowship – Gail Hahjoo
Ombudsperson – Steve Morris	Mission – Mary Bailey
Stewardship – Keith Lumpkin	Communications – Brooke Pauley
Christian Education – Kim Montgomery	
Clerk- Colette Spence	

Absent:

Evangelism- Clyde Dodge (on Zoom)

1. Opening

1.1 Prayer by Barbara Stewart+ opened meeting at 5:31pm

2. Presentation by Core Capital Campaign Provider- Linda Buskirk

- 2.1 The work we have done for the rector is helpful for our capital campaign in the future. Linda invited us to visit the website (see materials) Linda believes in this work because she sees how it transforms a congregation. It helps bring them together. As a community, they accomplish things they never thought they could financially.
- 2.2 Separate contract for each phase of the campaign (see materials for estimates)
- 2.3 The focus for the most part is on the parishioners rather than outside the church, identify family trusts or other parties who might give to the campaign. The hope is to raise 3-5 times the giving budget, but generally 1-3 times the budget.

3. Finance Report- Stacie Tibbetts

- 3.1 The commission meeting was held on 10/10/2022. Financials and Stewardship are on track as with our history.
- 3.2 Budget requests need to be in ASAP as November is around the corner..
- 3.3 Louise is looking at expenses to help with the budget/cost savings.
- 3.4 Barbara Stewart+ - Safety & Security Task Force
 - 3.4.1 Audit Report -we are good with seal and everything
 - 3.4.2 The reports from the security groups came in, we have started working on the list, dowels are in place and we are working our way down the list.
 - 3.4.3 Do we keep the doors open? Security regs say shut them. We need to find a balance, door open when we worship

3.4.4 Parish safety enhancements- large ticket items, budget request for money from FEMA. Lousie and Jim found out that the furnace can work as a fan but not as AC.

4. 2023 Vestry Slate

4.1 Positions coming up are Senior Warden, Junior Warden, Mission, Stewardship and Buildings & Grounds

4.1.1 Susan+ asked for Senior Warden and Junior Warden to stay on for another year. Jim said he cannot. Louise said she would be willing to if the vestry was in agreement. Jim made a motion to have Louise stay on another year. Stacie seconded the motion. Louise stepped out while vestry voted. It was unanimous, Louise will stay on.

5. Task Force for Entrepreneurial Opportunities

5.1 Team A - Providing Space for Outside Groups and Activities- nothing to report at this time.

5.2 Team B - Providing Space for Faith Communities- nothing to report at this time.

5.3 Team C - Low Income Housing Opportunities- low income housing- Habitat for Humanity. Talk to Cindy Vorhees, after getting permission from the bishop, about this idea. Habitat is forming some concepts. Jim asked if we are putting the cart before the horse?, response from Louise is that we are just gathering information.

5.4 Short term things that need to be explored. Louise asked Mary and Steve if they would be willing to explore this

6. Rector Candidate Questions during Interviews

6.1 Discussed that we would all be asking the candidates the questions.

6.2 Jim, Don, and Stacie think that the candidates should have the questions in advance, when would we give them? There were mixed thoughts on whether they should be given in advance. there was some discussion

6.3 The vestry discussed sticking to the questions as is or narrow them down..

6.4 Jim suggested we look at the questions and pick our top 10 and return them to Louise by 10/24/22.

7. Closed Session- Rector Search Committee Presentation to the Vestry

7.1 Welcome

7.2 Prayer

7.3 Presentation